



**KWAZULU-NATAL PROVINCE**  
**SPORT, ARTS AND CULTURE**  
 REPUBLIC OF SOUTH AFRICA

**REQUEST FOR QUOTATION (RFQ)**

*The Department of Sport, Arts and Culture in the Province of KwaZulu-Natal hereby invites suitably qualified suppliers/and or services providers to submit quotations for the following bid(s):*

<b>Description of Goods /Services:</b>	<b>REQUEST FOR QUOTATION: RESTORATIONS AND ADDITIONS</b>			
<b>Quotation Number:</b>	<b>DSAC 6847</b>			
<b>Requisition Number:</b>	<b>DSAC 6847</b>			
<b>Evaluation Criteria</b>	<b>Price Points: 80</b>	<b>Specific/ RDP goals Points: 20</b>	<b>Functionality: N/A</b>	<b>Local Content: N/A</b>
<b>Allocation of Specific/ RDP goals 20 points</b>	<b>HDI owned - Race = 4 points</b>	<b>Gender (women) owned = 6 points</b>	<b>Youth = 6 points</b>	<b>Owned by People with disability = 4 points</b>
	100% = 4	100% = 6	100% = 6	100% = 4
	≥51% = 2	≥51% = 3	≥51% = 3	≥51% = 2
	<51% = 0	<51% = 0	<51% = 0	<51% = 0
<b>Briefing Meeting</b>	<b>Date: 03/02/2026</b>	<b>Time: 11h00</b>	<b>Venue: Luthuli Museum 3233 Nokukhanya Luthuli Street,Groutville 4450. (Durban)</b>	
<b>Submission details: Closing Date &amp;Time</b>	06 FEBRUARY 2026 @12H00			
	Email Address: <a href="mailto:quotations@kzndsac.gov.za">quotations@kzndsac.gov.za</a> and <a href="mailto:thandeka.mchunu@kzndsac.gov.za">thandeka.mchunu@kzndsac.gov.za</a>			
<b>General/SCM enquiries</b>	Thandeka - Mchunu Tel. 033 264 3413 or <a href="mailto:thandeka.mchunu@kzndsac.gov.za">thandeka.mchunu@kzndsac.gov.za</a>			
<b>NAME OF BIDDER/ COMPANY NAME</b>				
<b>TOTAL PRICE OFFER (INCL. VAT)</b>	R _____			
<b>CONTACT DETAILS OF THE BIDDER</b>	<b>Contact Name:</b>			
	<b>CSD No:</b>			
	<b>Email Address:</b>			
	<b>Contact Number:</b>			



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### TERMS AND CONDITION

1. The Department of Sport, Arts and Culture requires the item(s)/service(s) described as per attached price quotation invitation, and you are requested to complete the documents and to submit it in accordance with the under-mentioned stipulations.
2. Request for Quotation (RFQ) documents are attached.
3. The KZN Department of Sport, Arts and Culture reserves the right to award the quotation in whole or in parts to multiple suppliers. Quoted prices may be further negotiated with the lowest suppliers.
4. Completed quotation document(s) must be faxed or e-mailed or deposited in the quotations box situated as indicated on Section E of the bid document.
5. The validity period of the above quotation should at least no less than thirty (30) days from the closing date.
6. The invitation is opened to all suppliers registered on the Central Supplier Database (CSD).
7. The Department of Sport, Arts and Culture is prohibited from doing business with any entity whose directors, members, shareholders
8. The Department of Sport, Arts and Culture reserves the right not to make any appointment. The department is not compelled to accept the lowest or any quotation.
9. Late quotations will not be considered, faxing time and posting date of quotations will not be considered as valid proof of submitting before the closing date.
10. It is the responsibility of the supplier to ensure that quotations are submitted to the correct address, fax and e-mail before the closing date and time.
11. A valid Tax Compliance Status PIN must be submitted with the bid documents in order to enable the department to verify the tax compliance status on SARS' eFiling platform if needs be. The onus is on the supplier to ensure that it is Tax compliant when submitting an offer.
12. The bidders are to **submit** Valid B-BBEE information in order to score points for specific/ RDP goals i.e. original/ certified copy of certificate or sworn affidavit (*attached templates*) and complete SBD 6.1 (**failure will result in NO scoring**)
13. Delivery of goods and/or services must take place on the stipulated delivery date and according to specification. Any deviation from specification is not acceptable unless authorized by the department prior to actual delivery taking place.
14. **With regards the following goods and services:**
  - 14.1 Furniture and Sport Equipment/Attire: SBD 6.2 and Annexure C;
  - 14.2 Transport Service – Roadworthy Certificates, PDPs and Proof of Liability Cover;
  - 14.3 Medical Service – License Certificate, Certificate of Compliance and Operator Tokens;
  - 14.4 Insurance Cover – Certificate issued by the Financial Services Board with FSP number; and
  - 14.5 Cleaning Service – National Cleaning Contractors Association, Bargaining Council, and proof of removal and disposal of She bins by an accredited service provider
  - 14.6 Security Service – PSIRA Registration Certificate for the Company and Owner.
  - 14.7 Construction Works – Proof of CIDB registration & grading
15. General Conditions of Contract (GCC) – **NON-RETURNABLE**

G. T. Mchunu

Clerk: Supply Chain Management

Date: 26/01/2026



**ANNEXURE**

**SPECIFICATION FOR SUPPLY OF GOODS/SERVICES**

TECHNICAL ENQUIRIES/ DELIVERY INFORMATION		
<b>NAME OF DIRECTORATE/ COMPONENT:</b>	INFRASTRUCTURE (HERITAGE RESOURCE SERVICE)	
<b>DELIVERY DETAILS (ADDRESS AND DATE/ TIME)</b>	Chief Albert Luthuli Memorial Centre	
<b>OTHER REQUIREMENTS (State)</b>		
<b>CONTACT DETAILS: NAME</b>	<b>EMAIL ADDRESS</b>	<b>Contact Number</b>
Mr Thabo Cele	thabo.Cele@kzndsac.gov.za	083 386 1499

NO	DESCRIPTION OF SPECIFICATION	QUANTITY	BRAND NAME (if applicable)	UNIT PRICE	TOTAL PRICE
<i>To be completed by requester/ end user</i>			<i>To be completed by bidding supplier</i>		
	<b><u>CHIEF ALBERT LUTHULI: RESTORATIONS AND ADDITIONS</u></b>				
1	<b><u>RESTORATIONS</u></b>				
	SITE CLEARANCE ETC				
	Site clearance Digging up and removing rubbish, debris, vegetation, hedges, shrubs and trees not exceeding 200mm girth, bush, etc including existing paving				
	Strip average 150mm topsoil				
	Remove existing paving bricks				
	Cutting away excavated materials				
	Extra over all excavations for carting away Surplus material from excavations on site to a dumping site to be located by the contractor				



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	Process subbase material by the following processes and use in the subbase reasonable Stabilisation assumed Stabilizing agent Portland cement				
	<b>SOIL POISONING</b>				
	Weedkiller mixed in accordance to supplier's specifications				
	Soil insecticide				
	<b>COMPACTION OF SURFACES</b>				
	Compaction of ground surface under floors etc including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary				
	<b>UNREINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES</b>				
	15MPa/19mm concrete				
	<b>REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES</b>				
	25MPa/19mm concrete				
	<b>FINISHING TOP SURFACE OF CONCRETE</b>				
	Finishing top surfaces of concrete smooth with a wood float/steel trowel				
	Paving 80mm interlocking bricks				
	<b>Kerbs</b>				
	Line 100mm wide				



	Directional signs				
	Walkways				
	<b><u>ADDITIONS</u></b>				
	<b>EXHIBITIONS</b>				
	Granite plaques (Rustenburg/Zim black). Supply and install				
	<b>MAKE GOOD TO EXISTING</b>				
	The Contractor is advised to take all dimensions affecting the existing structures on the site and he will be held solely responsible for the correctness of sizes of all new work All sizes given in relation to existing work are approximate MAKING GOOD DAMAGED WORK The Contractor shall make good in all trades to existing work where damaged or disturbed through the alterations with all necessary new materials to match the existing.				
	Epoxy (with approved dye) for voids				
	<b>CLEANING</b>				
	Clean down with an approved cleaning agent and wash down of existing brick walls.				
	Polish with an approved polishing agent				
	<b>PROVISION OF SEATING – supply and install</b>				
	Conc seating as per approval				



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	LANDSACPING (incl. supply and plant suitable vegetation)				
	<b><u>PAINTWORK</u></b>				
	Where plasterwork etc. are required to be patched or made good, prices are to include for the appropriate priming coat and one coat undercoat to receive paint finishing coats which are measured elsewhere.				
	The contractor must protect all work not removed such as walls, floors, fittings, etc. from damage during the progress of the work and provide all necessary materials for doing so. All shoring, etc. of portions of the existing structures necessary to ensure the stability of the premises while executing the demolitions or alterations is to be provided by the contractor, who will be held solely responsible for any damage to persons or property and for safety of the structure throughout the contract period. The contractor will be required to make good at his own expense any damage that may occur.				
	Tenderers are advised to visit the site before tendering and satisfy themselves as to the nature and extent of the works, means of access to the site and availability of working space. No claims will be entertained due to the tenderer having failed to comply with the above conditions. The descriptions in the items are given as a guide and to assist contractors in tendering, but not necessarily accurate or complete. Contractors must verify the items by personal inspection on the site. Unless otherwise stated the contractor shall not remove or interfere with any furniture, furnishings, fittings or similar articles belonging to the Employer and /or their staff.				



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	PROFESSIONALS				
	Landscape Architect				
	Mural Artist				
	<b>Sub Total</b>				
	<b>VAT</b>				
	<b>TOTAL</b>				

*Total inclusive of all taxes to be transferred to page 1 of invitation/ request to quote.*



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**SBD 4**

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?  YES  NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Names	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?  YES  NO

2.2.1 If so, furnish particulars:  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?  YES  NO

2.3.1 If so, furnish particulars:  
.....  
.....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



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**3. DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

**I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of bidder**

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



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**THE FOLLOWING MUST ALSO BE FURNISHED**

**DELIVERY DATE:** \_\_\_\_\_

**VALIDITY PERIOD OF QUOTATION:** \_\_\_\_\_

**PLEASE TICK ✓ THE RELEVANT FIELD**

<b>ARE PRICES QUOTED FIRM:</b>	<b>YES</b>		<b>NO</b>
<b>SUBMISSION OF B-BBEE STATUS LEVEL CERTIFICATE OR SWORN AFFIDAVIT:</b>	<b>YES</b>		<b>NO</b>
<b>VALID TAX COMPLIANCE STATUS PIN:</b>	<b>YES</b>		<b>NO</b>

**VAT REGISTRATION: IF YOU ARE A VAT VENDOR**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<b>IS THIS OFFER STRICTLY TO SPECIFICATION? IF NOT, GIVE VARIATION</b>	<b>YES</b>		<b>NO</b>	
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**VARIATION:**

**IF SPACE IS INSUFFICIENT, ATTACH DETAILS (1 PAGER)**

**SECTION C: QUOTATIONS FOR SERVICES (courses/workshops etc.)**

The following information must be submitted on a separate schedule

- (a) Operational plan/methodology/approach;
- (b) Breakdown of costing;
- (c) Curriculum Vitae of course/workshop facilitators; and
- (d) References - work experience

**SECTION D: KINDLY USE COMPANY STAMP AND SIGN SECTION D:**

**Name and Surname (Please print):**

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**Delivery address:** \_\_\_\_\_

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**Signature:** \_\_\_\_\_

COMPANY STAMP

**Capacity:** \_\_\_\_\_



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**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 **To be completed by the organ of state**  
*(delete whichever is not applicable for this tender).*
- a) The applicable preference point system for this tender is the 90/10 preference point system.
  - b) The applicable preference point system for this tender is the 80/20 preference point system.
  - c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
  - (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state





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- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
RACE	#	4		
GENDER (WOMAN)	#	6		
PLD	#	4		
YOUTH	#	6		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]



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- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

..... <b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....